

# Homesley, Gaines & Dudley, LLP

## Family Law, Divorce Intake Form

CLIENT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(IF DIFFERENT FROM ABOVE)

EMAIL ADDRESS: \_\_\_\_\_

HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

SS #: \_\_\_\_\_ DL #: \_\_\_\_\_

D/O/B: \_\_\_\_\_

EMPLOYER NAME: \_\_\_\_\_

EMPLOYER ADDRESS: \_\_\_\_\_

EMPLOYER PHONE: \_\_\_\_\_

SPOUSE'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(IF DIFFERENT FROM ABOVE)

EMAIL ADDRESS: \_\_\_\_\_

HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

SS #: \_\_\_\_\_ DL #: \_\_\_\_\_

D/O/B: \_\_\_\_\_

EMPLOYER NAME: \_\_\_\_\_

EMPLOYER ADDRESS: \_\_\_\_\_

EMPLOYER PHONE: \_\_\_\_\_

DATE OF MARRIAGE: \_\_\_\_\_ STATE: \_\_\_\_\_ COUNTY: \_\_\_\_\_

DATE OF SEPARATION: \_\_\_\_\_

CHILDREN:

NAME: \_\_\_\_\_ D/O/B: \_\_\_\_\_ SS#: \_\_\_\_\_  
LIVING WITH: \_\_\_\_\_ ADOPTED? \_\_\_\_\_  
NAME: \_\_\_\_\_ D/O/B: \_\_\_\_\_ SS#: \_\_\_\_\_  
LIVING WITH: \_\_\_\_\_ ADOPTED? \_\_\_\_\_  
NAME: \_\_\_\_\_ D/O/B: \_\_\_\_\_ SS#: \_\_\_\_\_  
LIVING WITH: \_\_\_\_\_ ADOPTED? \_\_\_\_\_  
NAME: \_\_\_\_\_ D/O/B: \_\_\_\_\_ SS#: \_\_\_\_\_  
LIVING WITH: \_\_\_\_\_ ADOPTED? \_\_\_\_\_

CLIENT VEHICLE (MAKE, MODEL, YEAR): \_\_\_\_\_

VALUE/AMOUNT OWED: \_\_\_\_\_

SPOUSE VEHICLE (MAKE, MODEL, YEAR): \_\_\_\_\_

VALUE/AMOUNT OWED: \_\_\_\_\_

MARITAL RESIDENCE: \_\_\_\_\_

In addition to the above information please provide the following:

- o Verification of current income (paycheck stub or W-2 forms)
- o Tax information (both parties), filing status, number of dependents
- o Tax returns (both parties), the last two filed, showing income information and sources of assets
- o Bank accounts, most recent statements from all checking and savings
- o Deed (of any property owned)
- o Employer benefit plan along with the name and number of person to contact for information
- o Investments – money markets, stocks, bonds, IRA's, tax-free municipal
- o Life Insurance Policies – policy's financial information and cash value
- o Titles (auto, boat and motorcycle) – listing of equipment on each
- o Expenses – total of past twelve months on each bill (utilities, phone water, etc.)
- o Liabilities/debts (both parties)- most current statement of each (credit cards, loans, medical)
- o Mortgage balances- total owed and monthly payments (please advise whether it includes taxes & insurance)